

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
MINUTES  
William Allen Middle School  
August 16, 2022 – 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2022
- B. Notice filed with the Burlington County Times on July 1, 2022

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Absent	Dr. Sandra Alberti
Present	Mrs. Melissa Arcaro Burns
Present	Mrs. Jill Fallows Macaluso
Present	Mrs. Cheryl Makopoulos
Present	Mrs. Claudine Morano
Present	Ms. Lauren Romano
Present	Mr. Mark Villanueva
Present	Dr. Mark Snyder, Vice President
Present	Mr. Maurice Weeks, President
Present	Mr. Taylor Ruilova, Esq., Solicitor
Present	Mr. Michael Volpe, Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Dr. Karen Benton, Director of Curriculum, Instruction and Innovation
Present	Dr. David Tate, Director of Special Education
Absent	Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Present	Mr. Jeffrey Arey, Director of Educational Technology and Innovation

**V. Executive Session**

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: Dr. Snyder                      Second: Ms. Romano                      Vote: Unanimous

**VI. Return to Public**

Moved by: Dr. Snyder                      Second: Ms. Romano                      Vote: Unanimous

## VII. Routine Matters

### A. Minutes

Approval of minutes for the following meetings attached as Exhibit #23-1:

May 17, 2022 Executive Session

May 17, 2022 Regular Meeting

Moved by: Ms. Romano Second: Dr. Snyder

Vote: 7 – 0, Abstain – 1  
Abstention: Mrs. Fallows Macaluso

June 14, 2022 Executive Session

June 14, 2022 Regular Meeting

Moved by: Ms. Romano Second: Dr. Snyder

Vote: 7 – 0, Abstain - 1  
Abstention: Mrs. Arcaro Burns

June 29, 2022 Executive Session

June 29, 2022 Special Meeting

Moved by: Ms. Romano Second: Dr. Snyder

Vote: 7 – 0, Abstain - 1  
Abstention: Mr. Villanueva

July 6, 2022 Executive Session

July 6, 2022 Special Meeting

Moved by: Ms. Romano Second: Dr. Snyder

Vote: 8 - 0

### B. Communications

### C. President's Remarks

### D. Superintendent's Monthly Report

- General Updates – Mr. Volpe provided general updates related to opening schools in September, recent advocacy work, and curriculum updates.
- Safety and Security Presentation – Mr. Volpe provided a presentation to the Board regarding recent security updates.

### E. Student Board Representatives

### F. Board Committee Reports – Questions and Comments – no reports

### G. Public Comment on Agenda Items

#### 1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Dr. Snyder Second: Ms. Romano Vote: Unanimous

#### 2. Public Comment on Agenda Items

- a. Billie Danielle Thomas of 539 N. Church Street commented on the statewide shortage of teachers and referenced programs that assist with helping minority teaching students find jobs in education.

**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Dr. Snyder                      Second: Ms. Romano                      Vote: Unanimous

**VIII. Reports to the Board**

**A. Business Administrator/Board Secretary**

- 1. **Financial Reports of the Board Secy.** – May and June, 2022 – Exhibit #23-2
- 2. **Treasurer’s Report** – May, 2022 – Exhibit #23-3
- 3. **Cafeteria Report** – June, 2022 – Exhibit #23-4

**Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:  
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.  
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**4. Approval of Budget Transfers**

I recommend approval of the budget transfers for the months of May and June, 2022 attached as Exhibit #23-5.

**5. Approval of Bills**

I recommend approval of the bills, in the amount of \$13,167,493.39 attached as Exhibit #23-6.

**Approval of Items 1 – 5:**

Moved by: Mrs. Arcaro Burns                      Second: Ms. Romano                      Vote: Unanimous

**IX. Recommendations of the Superintendent**

**A. 2022 – 2023 Revised School Calendar**

MOTION:

I recommend that the Board approve the revised 2022 – 2023 School Calendar attached as Exhibit #23-7.

Moved by: Dr. Snyder                      Second: Mrs. Arcaro Burns                      Vote: Unanimous

## **B. Educational Program**

### **1. Special Education Out-of-District Placements 2022-2023**

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #23-9 for the 2022-23 school year at the locations indicated at the approved tuition rates with transportation provided.

### **2. Burlington County Alternative School Placement for 2022-2023**

The students listed are recommended for placement in the program at Burlington County Alternative School for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the students on Exhibit #23-10 for the 2022-2023 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

### **3. Bayada Home Health Care, Inc. Nursing Services 2022-2023**

Bayada Home Health Care, Inc. nursing services are required for a student with special needs.

MOTION:

I recommend that the Board approve Bayada Home Health Care, Inc., to provide professional services for a student with special needs attached as Exhibit #23-11 for the 2022-2023 school year.

### **4. Starlight Homecare Agency, Inc. d/b/a Star Pediatric Home Care Agency Nursing Services**

MOTION:

Starlight Homecare Agency, Inc. nursing services are required for a student with special needs.

MOTION:

I recommend that the Board approve Starlight Homecare Agency, Inc., to provide professional services for a special needs student as Exhibit #23-12 for the 2022-2023 school year.

### **5. Special Education Services Contract**

MOTION:

I recommend the Board approve the agreement attached as Exhibit #23-13 with Interactive Kids to provide special education services to a student with an Individual Education Plan.

### **Approval of Items 1 – 5:**

Moved by: Dr. Snyder

Second: Mrs. Morano

Vote: Unanimous

**C. Finance and Business**

**1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #23-14.

**2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #23-15.

**3. Non-Resident Tuition Students**

A resolution is requested approving acceptance of non-resident tuition students for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the 2022-2023 non-resident tuition students as listed in Exhibit #23-16.

**4. Joint Transportation Agreement**

Approval of the following Joint Transportation Agreement will allow Moorestown to participate in transportation services coordinated with Willingboro Township Board of Education for one (1) student with special needs.

MOTION:

I recommend the Board approve a Joint Transportation Agreement with Willingboro Township Board of Education for 10/4/21 to 10/14/21 in the amount of \$182.33 per diem for 9 days, totaling \$1,640.97.

**5. Tuition Rates**

MOTION:

It is recommended that the board approve the following tuition rates for the 2022-23 school year:

<b>2022-2023 TUITION RATES</b>		
	<b>STATE/BUDGET FORMULA 2022-23</b>	<b>ESY RATES 15 days 2022</b>
<b>Multiply Disabled</b>	\$44,000	\$3,800 \$253.33 per diem

<b>Limited Language Disabilities</b>	\$44,000	\$3,800 \$253.33 per diem
<b>Autism</b>	\$34,923	\$3,800 \$253.33 per diem
<b>Preschool Disabled – FT (AU Smile)</b>	\$36,000	\$3,800 \$253.33 per diem

**6. Dual Use of Educational Space**

MOTION:

A resolution is requested approving dual use of educational space at Baker Elementary School for Room 12/Technology Center, and at Moorestown High School for Room A249, as per attached Exhibit #23-17.

**7. Alternate Toilet Facilities**

MOTION:

A resolution is requested approving alternate toilet facilities at Roberts Elementary School and South Valley Elementary School, as per the attached Exhibit #23-18.

**8. 2023 Every Student Succeeds Act (ESEA) Grant Application**

MOTION:

The Moorestown Township Public Schools’ Every Student Succeeds Act (ESEA) Grant application for 2023 requires Board of Education approval. This grant includes the following programs:

<u>Title</u>	<u>Allocation</u>	<u>Public</u>	<u>Nonpublic</u>
Title IA	\$131,549	\$131,549	\$0
Title II-A	\$55,936	\$51,361	\$4,575
Title III	\$13,130	\$13,130	\$0
Title IV-A	<u>\$10,000</u>	<u>\$9,182</u>	<u>\$818</u>
Total	<u>\$210,615</u>	<u>\$205,222</u>	<u>\$5,393</u>

MOTION:

I recommend that the Board hereby authorize the submission of the ESEA application for Fiscal Year 2023, and accepts the grant award of these funds upon the subsequent approval of the FY 2023 ESEA application.

**9. 2023 Individuals with Disabilities Education Improvement Act (IDEA) Grant Application**

MOTION:

The Moorestown Township Public Schools’ Individuals with Disabilities Education Improvement Act Grant application for 2023 requires Board of Education approval. This grant includes the following programs:

<u>Title</u>	<u>Allocation</u>	<u>Public</u>	<u>Nonpublic</u>
Basic	\$1,019,467	\$951,744	\$67,723
Preschool	<u>\$43,180</u>	<u>\$43,180</u>	<u>\$0</u>
Total	\$1,062,647	\$994,924	\$67,723

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA application for Fiscal Year 2023, and accept the grant award of these funds upon the subsequent approval of the FY 2023 IDEA application.

**10. Acknowledgement of Hazardous/No Cross Roads**

MOTION:

I recommend the Board acknowledge the Transportation Department's list of Hazardous or "No Cross" roads, attached as Exhibit #23-19.

**11. Parental Transportation Contract**

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #8400026 and the Moorestown Township Board of Education attached as Exhibit #23-20.

**Approval of Items 1 – 11:**

Moved by: Ms. Romano      Second: Dr. Snyder      Vote: Unanimous

**D. Employee Relations**

1. **Appointments** - Exhibit #23-21
2. **Creation of Position** - Exhibit #23-22
3. **Retirement** - Exhibit #23-23
4. **Resignation** - Exhibit #23-24
5. **Leaves of Absence** - Exhibit #23-25
6. **Administrative Leave** - Exhibit #23-26
7. **Substitutes** - Exhibit #23-27
8. **Change in Position, Hours, Location & Salary** - Exhibit #23-28
9. **2022-2023 Reappointments - Secretaries** - Exhibit #23-29
10. **2022-2023 Reappointments – Certificated Non-Tenured Staff** - Exhibit #23-30
11. **2022-2023 Reappointments – Certificated Tenured Staff** - Exhibit #23-31
12. **2022-2023 Reappointments - Paraprofessionals** - Exhibit #23-32
13. **2022-2023 Reappointments – Buildings & Grounds** - Exhibit #23-33
14. **2022-2023 Reappointments/Corrections – Bus Drivers** - Exhibit #23-34

- 15. **2022-2023 Reappointments – Educational Services** - Exhibit #23-35
- 16. **2022-2023 Reappointments – Job Coach** - Exhibit #23-36
- 17. **Athletics/Co-Curricular/Clubs** - Exhibit #23-37
- 18. **Movement on Salary Guide** - Exhibit #23-38
- 19. **Practicum Students & Student Teachers** - Exhibit #23-39
- 20. **PD Presenters** - Exhibit #23-40
- 21. **Kindergarten/PreSchool Open House** - Exhibit #23-41
- 22. **Curriculum Writing Staff** - Exhibit #23-42
- 23. **Extended School Year Staff** - Exhibit #23-43
- 24. **ESSA Summer Adjustments & Additions** - Exhibit #23-44
- 25. **ESSER Summer Adjustments & Additions** - Exhibit #23-45
- 26. **Summer Transportation Staff** - Exhibit #23-46
- 27. **Summer Staff Hours** - Exhibit #23-47

**Approval of Items 1 – 27:**

Moved by: Dr. Snyder                      Second: Mrs. Morano                      Roll Call Vote: 8 - 0

**X. Informational Only**

**A. Old Business**

**1. Superintendent’s HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated
  - UES - #14

Moved by: Dr. Snyder                      Second: Ms. Romano                      Vote: 7 – 0, Abstain – 1  
 Abstention: Mrs. Makopoulos

**B. New Business**

**XI. Public Comment**

**1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Dr. Snyder                      Second: Mrs. Morano                      Vote: Unanimous



**2. Public Comment - none**

**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Dr. Snyder      Second: Mrs. Arcaro Burns      Vote: Unanimous

**XII. Good of the Order**

a. Mrs. Arcaro Burns reminded the community of an upcoming SpEAC meeting.

**XIII. Adjournment**

Moved by: Dr. Snyder      Second: Mrs. Morano      Vote: Unanimous

Respectfully submitted,

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James M. Heiser, CPA  
Board Secretary